NGSC: EXECUTIVE COMMITTEE MEETING AGENDA

Date: June 3, 2022   **Time:** 11:00 am CST   **Location:** ZOOM

Meeting Start: 11:01 AM

- Prior minutes *accepted*
- Attendance for the meeting is as follows:

Executive Position	Name	Attendance Y/N
President	Holly Davies	N
Vice President	Emmaleah Jones	N
Secretary	Jordan Nakayama	Y
Vice Secretary	Nel Rodriguez Sepulveda	Y
Treasurer	Elliot Nichols	Y
Vice Treasurer	Edwin Rajeev	Y
Chair Workshop & Mentoring	Jasmine Bekkaye	Y
Vice-Chair Workshop & Mentoring	Olaniyi Afolayan	N
Chair Diversity, Equity, & Inclusion	Maggie Webb	N
Vice-Chair Diversity, Equity, & Inclusion	Harman Singh	Y
Chair Research	Taylor Heath	N
Vice-Chair Research	Hamed Tohidi	Y
Chair Networking & Community	Saman Khedmatgozar	Y
Vice-Chair Networking & Community	Paola Rivera Gonzalez	Y
Chair Membership	Faith Nnenanya	N
Vice-Chair Membership	Sasan Dolati	Y
Chair Technology & Communication	Niko Grisel Todorov	Y
Vic-Chair Technology & Communication	Edwin Rajeev	Y

- Treasurer's report
  - Working on funding for summit in October for NHERI GSC only, but currently travel awards available from NHERI
    - July 15th is the deadline for the NHERI funding
    - Additional details for the NHERI GSC funding will be provided if available.
    - Presentation of some sort will be required if funding is found for NHERI GSC members.
  - Funding for Hackathon June 6th deadline directly from SimCenter/NHERI contact.

Item 4:

- NHERI Updates
  - Last meeting
    - Uncomfortable, frustrated members with presenter's imagery and comparisons.
    - DEI will create a statement of inclusivity for all presenters which will outline a set of expectations for presenters and all presenters must submit PowerPoints for approval before presenting.
    - Executive Committee is responsible for bringing speakers and creating the diverse network.
    - Harman/Maggie to create inclusivity statement to presenters and members
      - The document will be in the Dropbox to finalize the statement from Executive Committee and then will be dispersed through to the membership as well.

- No public statement will be made, but a one-on-one meeting will be held to explain expectations moving forward for the previous speaker.
- Executive Committee will create a time at the next general meeting to discuss our position on inclusivity so all members understand the Executive Committee's role and feelings towards presentations made within the NHERI GSC.
  - o Calendar and Advertisement:
    - Send an email copying Niko, Edwin, Robin to make a social media post.
    - Edwin will create a one page step-by-step for creating anything for social media/communications related.
- Research Working Group Updates
  - o Survey results:
    - Skills-based workshop: academic publishing, DesignSafe toolkit
      - Working to create a workshop for the DesignSafe tools.
    - Publications
    - Simulation/Modeling: open source for modeling techniques
      - Working with Jasmine and Olaniyi to create workshop.
    - Research sharing: plan to have NHERI GSC members share their research once every 2-3 months
    - Communication: interested in a monthly newsletter
      - Details to include in the newsletter: grants, fellowship, conferences, workshops
    - Collaboration: looking for co-authors in papers
      - Write to Hamed with proposals and connect with other members
    - Survey results will be added to DropBox
- Workshops & Mentoring:
  - o NSF proposal writing workshop June 10th
  - o Post disaster workshop September 9th
  - o DEI workshop September 23rd at 11:00AM
  - o Future Workshop Ideas:
    - More proposal writing workshops
    - NHERI GSC membership sharing research series
    - Science communication workshop – communicating to more general audiences
    - Computational area: machine learning, quantifying uncertainty and communication, CDF open foam and open sees,
    - What to do post PhD?
- Confirm a June speaker: members share research
  - o Meeting with Saman, Paola, Hamed to create a plan – Monday at 5pm
- Niko to lead a SimCenter workshop
  - o Breakup into various areas in the workshop for different tools of interest for members.
- Questions for the NSF proposal writing workshop speakers – document will be in DropBox
  - o Email disseminated to members for questions and a reminder.

Meeting Close: 11:50AM