NHERI Council Meeting

Minutes of Meeting No. 2 Y-2   Date: 09/01/2017, Noon ET

Attending: Ross Boulanger (CGM EF), Arindam Chowdhury (WOW EF), Joel Conte (LHPOST EF), Dan Cox (Chair, LWF… EF), Steve Mahin (SimCenter), Forrest Masters (BLWT… EF), Julio Ramirez (Secretary, NCO), Tim Cockerill (DesignSafe-CI), Jim Ricles/Chad Kusko (RTHS EF), Ken Stokoe/Brady Cox (TREX… EF), Joe Wartman (RAPID EF); NSF: Joy Pauschke; Guests: None

Minutes

1. Attendance, Review and Approval of Minutes (previously distributed) of Meeting No. 1 in Y-2 (Dan)
    Minutes were taken approved as distributed without abstentions.
2. Old Items (Dan)
    a. NHERI Roles and Responsibilities document
        Joy explained that the document would not have to repeat the cooperative agreement. Rather it should summarize the observations on roles and responsibilities of the Council members as it operates.
    b. Joint Site Visit Reviews for 2018
        Dr. Pauschke further elaborated on this topic. The review would be conducted with virtual participation of the facilities via Webex. It would be conducted with each facility having a 2-hour separate interview with the review panel. Joy noted that the panel would be sufficiently familiar with the component reviewed. The possibility of public time to allow participation of other facilities would be considered in the preparation of the site visit protocol for Year 2.
    c. Calendar for monthly meetings FY 18
        It was agreed to meet once a month during Year 2. The Council agreed on the first Friday of every month at Noon Eastern via Zoom meeting. The NCO has scheduled the meetings with the call details as follows:

        Topic: NHERI Council Meeting (Fall 2017)
        Time: Oct 6, 2017 12:00 PM Eastern Standard Time (US and Canada)

        Every month on the First Fri, 3 occurrence(s)

         Oct 6, 2017 12:00 PM
         Nov 3, 2017 12:00 PM
         Dec 1, 2017 12:00 PM

         Please download and import the following iCalendar (.ics) files to your calendar system.

        Monthly: https://DesignSafe-ci.zoom.us/meeting/600107120/ics?icsToken=c4136c862a38ad1968d0efd7129562858f3325cf79fa6a466966f051a37497da

        Join from PC, Mac, Linux, iOS or Android: https://DesignSafe-ci.zoom.us/j/600107120

         Or iPhone one-tap : US: +16465588656,,600107120# or +16699006833,,600107120#

        Or Telephone：Dial(for higher quality, dial a number based on your current location):
        US: +1 646 558 8656 or +1 669 900 6833; Meeting ID: 600 107 120

        International numbers available: https://DesignSafe-ci.zoom.us/zoomconference?m=bN9JIWYtif5_Awf9U4YkCCMPCq9GTgsY

3. Brief (2-5 min) updates from NHERI components [Sites wishing to reflect their report in the minutes of the meeting, please submit a brief written report to Julio]
    a. NCO, Purdue (Julio)
        i. Science plan update
        Input from the Summer Institute is being collected and will be incorporated by the Task Group into the next version of the plan for posting in October.
        ii. Supplement AWP network-wide activities
        Currently under consideration, pending additional information to be provided by the NCO to NSF by October 1, 2017.
        iii. Year 1 Council Community Report
        An outline will be prepared by the NCO for review and comment at the next meeting of the Council.
        iv. Update International Partnerships: NIED/E-Defense and NCREE
        Letter of Agreement has been signed with NIED/E-Defense and another one is to be finalized with NCREE. The next steps on the E-Defense partnership is a research collaboration planning meeting sometime at the end October or beginning of November of this year. The page on partnerships has been activated in DesignSafe-CI at: https://www.designsafe-ci.org/facilities/nco/partnerships/
        v. ECO Network-wide Activities (JoAnn Browning)
        Summer Institute and REU program have been successfully implemented and a report of the outcomes assessment is being prepared and will be submitted in the Q1 report of the NCO in Year 2. A copy will be shared with the Council, NIAC and User Forum.
    b. DesignSafe, UT Austin (Tim)
        i. Cybersecurity
        A template has been developed and Dan Stanzione has taken the lead in filling it out using the information provided b y the facilities and then will distribute back to the facilities for comment.
        ii. NHERI branding/logo
        A NHERI logo has been developed for the network. DesignSafe will work with the facilities if a facility specific logo is needed. The logo is for use in all communications related to NHERI.
    c. WoW, FIU (Arindam/alternate)
    Nothing to report at this time.
    d. BLWT…, UF (Forrest/alternate)
    The facility personnel deployed during Hurricane Harvey and collected good data on wind speeds. A report is being prepared and those data will be posted on DesignSafe-CI. A joint workshop is in the planning with other facilities and a user workshop is scheduled in December.
    e. RTHS, Lehigh (Jim/alternate)
    f. CGM, UC Davis (Ross/Dan)
    g. LHPOST, UC San Diego (Joel/alternate)
    h. TREX…, UT Austin (Ken/Patricia)
    i. LWF…, OSU (Dan/Pedro)
    j. RAPID, UW (Joe/alternate)
    k. SimCenter, UC Berkeley (Steve/alternate)
4. NSF Items (Joy)
    a. Payload Projects submitted to ENH: projects with budgets in excess of 50k are sent for external peer review. The format is similar to a RAPID proposal (~9 pages). Researchers planning to submit this proposal to ENH should contact Joy Pauschke of Rick Fragazy prior to submitting a proposal as well as the site where the main project is being conducted, as well as the PI of the research project. Specific decisions by NSF will be made on a case by case basis.
5. New Items
    No new items
6. Summary of Decision and Action Items
    a. NCO to distribute connection information for the Zoom meeting this Fall.
    b. NCO to distribute outline of the Council Community Annual Report

        c.   DesignSafe to distribute for review by the sites the first version of the cybersecurity plan for the network.

7. Next meeting
   October 6 at Noon Eastern
8. Adjourn
   Meeting adjourned at 1:30 PM ET.