



NGSC: EXECUTIVE COMMITTEE MEETING MINUTES

Date: 5 May 2023 **Time:** 11:00 am CST **Location:** ZOOM

Meeting Start: 11:03 AM CST

Item 1: President's Welcome (Taylor Heath)

Item 2: Review of Prior Minutes (Jordan Nakayama)

- Previous meeting minutes (April 7th) *passed*
- Attendance for the meeting is as follows:

Executive Position	Name	Attendance Y/N
President	Holly Davies	Y
Vice President	Taylor Heath	Y
Secretary	Jordan Nakayama	Y
Vice Secretary	Julie Elliott	Y
Treasurer	Elliot Nichols	Y
Vice Treasurer	Nurullah Bektas	Y
Chair Workshop & Mentoring	Jasmine Bekkaye	Y
Vice-Chair Workshop & Mentoring	Olaniyi Afolayan	Y
Chair Diversity, Equity, & Inclusion	Maggie Webb	N
Vice-Chair Diversity, Equity, & Inclusion	Harman Singh	N
Chair Research	Taylor Heath	Y
Vice-Chair Research	Rakesh Salunke	Y
Chair Networking & Community	Saman Khedmatgozar	N
Vice-Chair Networking & Community	Ashray Saxena	N
Chair Membership	Faith Nnenanya	Y
Vice-Chair Membership	Sasan Dolati	N
Chair Technology & Communication	Niko Grisel Todorov	Y
Vic-Chair Technology & Communication	Mostafa Ebrahimi	Y
User Forum Rep	Esteban Villalobos Vega	Y

- Additional member attendance: Chengxin Feng, Samuel Daramola, Wrya Abdullah, Soolmaz Khoshkalam, Shayan, Daniel Yahya, Peter Ogunjinmi

Item 3: Treasurer's Report (Elliott Nichols)

- Proposal team met May 4th. Moving towards a new program to apply for the grant.
- Elliott will be sending out emails for those interested in getting involved and when the next proposal team meeting will be.

Item 4: NHERI Updates (Robin Nelson)

- The Natural Hazards Research Summit will be May 2024 in Washington D.C.
- The revision to the Constitution must be wrapped up before August. Tay will send out emails to assign tasks and dates for completion.

Item 6: Working Group Updates (Any or all groups)**• Workshop and Mentoring**

- Academic publishing workshop Friday, June 9th 1:00PM CST. We have confirmation from Dr. Jack Baker from Stanford and 2 NHERI GSC students.
- This workshop will provide a presentation from Dr. Jack Baker, and then there will be a panel of Dr. Baker and 2 experienced NHERI GSC students for Q&A
- This workshop (and all workshops hosted by NHERI GSC unless otherwise noted will be on zoom).

• Diversity, Equity, and Inclusion

- Working on updates to the website and supporting information from the DEI group.
- Working on updates for the DEI REU and GSC workshop on July 12th.
 - Looking for volunteers to moderate and answer questions. Please contact Maggie or Harman for additional details.

• Research

- A webpage has been set up with the mini-conference information and a preliminary program has been established.
- We will work on sending a final program pretty soon. The mini-conference will be on May 26th between 10 AM and 5 PM CST.
- Mini-conference reviews have been shared with the presenters
 - Information on the mini-conference: https://bit.ly/2023NHERIGSC_MiniConf
 - Register for the mini-conference:
https://bit.ly/2023NHERIGSC_MiniConfRegistration
- The final check-in meeting with the Research Challenge Participants is on May 12th.

• Membership Update

- Questionnaire for new members is being developed to enhance engagement of the membership.
- First meeting on July 14th, speaker and additional details will be sent out once finalized.

• Technology and Communication:

- Tracking the social media account analytics to reach as many people as possible.
- NHERI GSC slack channels are open to all members and provides channel specific information.

• User Forum Updates

- Dr. C will not be able to join at the June meeting, but is being scheduled for August.

Item 7: AOB (Jordan Nakayama)**I. A Review and Proposal of Changes to NHERI GSC Constitution (Taylor Heath)**

- The annotated Constitution:

https://docs.google.com/document/d/1BMMa1IYJLhVFYz7_C1JrgG1kVlg6cBm_/edit

- a. Yellow = requirements for good standing
 - b. Other colors = duties for each specific role within the executive committee
 - c. Everyone must review the constitution, and review/reflect on your role.
 - d. Tay will send out an email assigning tasks to the executive committee members to complete.
 - e. Tasks must be completed in two weeks at which point Holly and Tay will edit the document for final review.
- The proposed changes from last month's meeting: working groups and research groups
<https://docs.google.com/document/d/1xa9WLR1j-e23yNODB12mHKfrF0sYJDNJ/edit>
 - a. Originally, we have had the working groups and their "members" involved in meetings. However, the roles and responsibilities generally only require the presence of the chairs and members are not as involved.
 - b. The proposal is to create positions for research specific working groups. This would allow those involved in the same research area can meeting and network with similar experience.
 - c. These proposed changes have been voted on and *passed*.

II. AOB

- The Annual Report: need 3 volunteers to head up the writing of the annual report and 3 members will also be selected.
 - Jordan Nakayama, Faith Nnenanya, and Niko Grisel Todorov

III. Confirming Next Meeting & Speaker: Tracy Kijewski-Correa "Rejections in natural hazard publications"

Meeting End: 11:47 PM CST